Document Check List for Clinical Rotators

Please refer to Physician Education clinical rotations guideline for a list of applicants approved for clinical rotations at Kaiser Permanente medical centers. If the applicant is from an approved rotator group however, is neither from a UC Regents Medical School of Southern California nor from a designated affiliate residency program, the following documents are needed in addition to the standard list below:

**Required of US Medical Students/Residents not from UC Regents Medical School/Residency in Southern California or Loma Linda:**
- [ ] Current KP Rotation Application
- [ ] Letter of Agreement or Good Standing from the Medical School Dean/Faculty Member stipulating rotation dates approved as well as malpractice and liability coverage

OR

**Required of UC Regents Medical School of Southern California Rotators:**
- [ ] List of rotating Medical Students/Residents/Affiliates

**All US Medical Students approved for rotation**
- [ ] Current Health Screening w/proof of PPD & MMVR (within 1 yr)
- [ ] Copy of State Issued Photo ID
- [ ] Kaiser Compliance, HIPAA Training and Course Completion Form
- [ ] Confidentiality Agreement
- [ ] Abuse Reporting Form
- [ ] Abuse Form
- [ ] Alcohol and Drug Policy
- [ ] EN ALA guidelines Form
- [ ] Acknowledgement & Attestation form
- [ ] Guidelines for Universal Safety Precautions
☐  Rotator Information Sheet

All US Residents/Affiliates/Fellows approved for rotation
  - Current Health Screening w/proof of PPD & MMVR (within 1 yr)
  - Copy of State Issued Photo ID
  - Kaiser Compliance, HIPAA Training Course Completion Form
  - Confidentiality Agreement
    - Child Abuse Reporting Form
    - Elder Abuse Form
    - Alcohol and Drug Policy
    - EMTALA guidelines Form
    - Acknowledgement & Attestation form
    - Guidelines for Universal Safety Precautions
  - Rotator Information Sheet
  - State License (if 3rd year and above)
    - DEA Certificate (if 3rd year and above)
    - Copy of current (non expired) BLS or ACLS certificate